

Dundori Road, Industrial Area, P. O. Box 47309 – 00100, Nairobi, Kenya.

OUR REF: TARDA/ PRO. 3F VOL. XV

Tel: 020 – 3341788/2 Email: info@tarda.go.ke Website: www.tarda.go.ke

DATE: 24th June 2025

TO ALL OUR PREQUALIFIED SUPPLIERS FOR THE FINANCIAL YEAR 2024/2025 AND 2025/2026

Following the roll out of an end to end Electronic Government Procurement (e-GP) system for the Government of Kenya, which will commence on $1^{\rm st}$ July 2025, we kindly request that you register and update your company requirements on the e-GP system.

Suppliers/Contractors/Consultants are required to self-register on the e-GP portal that is accessible through www.egpkenya.go.ke. In addition, you are required to note the following:-

1. Suppliers/Contractors/Consultants may contact the support address indicated below in case of challenges faced during registration:

Telephone: +254 (020) 3341030/3340400/3340433

- 2. Suppliers/Contractors/Consultants within Nairobi may visit e-GP offices situated on 6th Floor, Room 622 Treasury Building, Harambee Avenue to receive registration assistance between 9.00 am 4.00 pm
- 3. Suppliers/Contractors/Consultants may also visit the National Treasury desk in all Huduma centres during the office working hours.
- 4. The supplier registration module is available on the e-GP portal
- 5. The National Treasury will organize weekly supplier registration webinar every Thursday. Suppliers will be required to register for training through links provided on www.egpkenya.go.ke under supplier training. Only suppliers who have registered for training will be invited to the webinar.

NOTE:

Failure to register in the system will automatically lock you out for doing any business with us or any other government entity

Kindly comply.

Liban R. Duba MANAGING DIRECTOR